



DanceTots Financial Policy

At DanceTots, we aim to keep our fee structure simple and fair while allowing us to continue providing high-quality dance education in a nurturing environment. The following financial policy applies to all DanceTots and DanceKidz families.

1. Term Fees

DanceTots operates on a **term-based fee structure**, aligned with the school term calendar.

- Fees are **charged per term**, not per class attended.
- Enrolment secures your child's place in the class for the entire term.
- Fees remain the same regardless of public holidays, student absences, or personal commitments.

2. Invoices

- Invoices are issued **prior to the start of each term**.
- Payment is required **by the due date listed on the invoice** to secure your child's place in class.
- Accounts must be paid **in full by the due date unless a prior arrangement has been approved**.

3. Late Payments

To ensure the smooth running of the studio:

- Accounts that remain unpaid after the due date may receive a **payment reminder**.
- Continued non-payment may result in **temporary suspension from classes until the account is settled**.
- DanceTots reserves the right to **withhold participation in performances or events** if fees are outstanding.

4. Missed Classes

- **No refunds, credits, or discounts** are given for missed classes due to illness, holidays, or other personal commitments.
- This is because your child's place in the class has been reserved for the entire term.

5. Withdrawal from Classes

If you wish to withdraw your child from classes:

- **Written notice must be provided before the start of the new term.**
- If notice is not received before the term begins, **the full term fee will still apply**, as the place has been reserved.

6. Refund Policy

DanceTots does not offer refunds for:

- Missed classes
- Change of mind
- Mid-term withdrawals

Refunds or credits may only be considered under **exceptional circumstances at the discretion of DanceTots management.**

7. Studio Cancellations

If a class must be cancelled by DanceTots due to unforeseen circumstances (such as teacher illness or extreme weather), we will aim to:

- Provide a **make-up class**, or
- Offer a **credit toward a future class** where possible.

8. Costumes & Special Events

For concerts, performances, or special workshops:

- **Additional fees may apply** for costumes, tickets, or participation.
- Families will be notified **well in advance** of any additional costs.

9. Payment Methods

DanceTots accepts the following payment methods:

- Bank transfer
- Online payment (if applicable)

Payment details will be included on your invoice.

Our Commitment

DanceTots is a small, family-focused studio, and our policies help ensure that classes run smoothly and sustainably. We truly appreciate the support, understanding, and cooperation of our wonderful dance families.

